

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, January 15, 2008

The Brookings County Board of County Commissioners met in regular session on Tuesday, January 15, 2008, with the following members present: Emil Klavetter, Donald Larson, Mary Negstad, and Deanna Santema.

CALL TO ORDER

Chairperson Santema called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the January 15, 2008 Commission Meeting, and the minutes from the January 8, 2008 Commission Meeting.

Travel/Education: Todd Struwe to attend the Incident Management Assistant Team meeting in Chamberlain, SD from February 13-14, 2008; Joyce Dragseth to attend the District 5 SDAAO meeting in Howard, SD on January 16, 2008; Rose Stee to attend Character Counts in Madison, SD on January 11, 2008 & Program Planning in Sioux Falls, SD on January 15, 2008; Joyce Caugherty to work at the WIC office in Madison, SD on February 6 & 12, 2008; Laurie Tangen to attend FEU meeting in Madison, SD on January 10, 2008; Larry Jensen & Cliff Friedrich to attend the Supervisory Training Program Unit 2 in Sioux Falls, SD on February 27-28, 2008 & March 3-6, 2008; Robert Hill to attend American Planning Association Annual Conference in Las Vegas, NV April 27, 2008 to May 2, 2008.

ROUTINE BUSINESS

Motion by Klavetter, seconded by Negstad to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion Carried.

A&B BUSINESS, REPAIRS AND MAINTENANCE \$614.39; AGFIRST FARMERS COOP, SUPPLIES & MATERIALS \$10.27; ALLIED OIL & SUPPLY, SUPPLIES & MATERIALS \$297.72; ALLTEL, UTILITIES \$115.49; AFLAC-FLEX ONE, PERSONAL SERVICES \$70.00; APPLELAND LAW ENFORCEMENT, SUPPLIES & MATERIALS \$120.89; AT&T, UTILITIES \$117.27; BATTERIES PLUS #75, SUPPLIES & MATERIALS \$78.95; BECKMAN, EUGENE & SONS, SUPPLIES & MATERIALS \$1155.15; BOWES CONSTRUCTION, SUPPLIES & MATERIALS \$2674.32; BOZIED OIL CO INC, REPAIRS AND MAINTENANCE \$161.00; BROOKINGS AUTO MALL INC, GASOLINE/VEHICLE MAINT. \$30.42; BRKGS., CITY OF, REPAIRS & MAINT. \$37.59; BRKGS. CITY UTILITIES, TELEPHONE \$10978.97; BRKGS CO TREASURER, AM'T HELD FOR DEL. TAXES

\$684.54; BRKGS DAILY REGISTER, PUBLISHING \$564.40; BROOKINGS HEALTH SYSTEM, PROFESSIONAL SERV. & FEES \$3910.80; BUTLER MACHINERY CO., REPAIRS & MAINT. \$644.24; CDW GOVERNMENT INC, SUPPLIES & MATERIALS \$1261.27; CENTRAL BUSINESS SUPPLY, SUPPLIES & MATERIALS \$4367.68; CENTURY BUSINESS PRODUCT, SUPPLIES & MATERIALS \$114.09; CHEMCO INC, SUPPLIES & MATERIALS \$231.18; COVER TO COVER, SUPPLIES & MATERIALS \$8.09; DAKOTA SERVICE, PROFESSIONAL SERV. & FEES \$108.00; DAKOTA TOOL & PAWN, SUPPLIES & MATERIALS \$50.95; DALE'S ALIGNMENT, REPAIRS & MAINT. \$174.67; DELL MARKETING LP, SUPPLIES & MATERIALS \$347.81; DIETRICH, DONNA K., PROFESSIONAL SERV. & FEES \$146.81; DOCKENDORF EQUIPMENT INC, REPAIRS & MAINT. \$10302.08; ECOLAB PEST ELIMINATION, REPAIRS AND MAINTENANCE \$58.00; EGEBERG, GARY, TRAVEL & CONFERENCE \$47.36; EICHLER, RYAN, 4-H EVENTS & LIT. \$127.38; EINSPAHR AUTO PLAZA, GASOLINE/VEHICLE MAINT. \$396.48; ELITE BUSINESS SYSTEM INC, REPAIRS AND MAINTENANCE \$72.00; ENGLIN, CALEB, 4-H EVENTS & LIT. \$200.00; ESTELLINE COMMUNITY OIL, UTILITIES \$407.40; EVERIST, L.G. INC, SUPPLIES & MATERIALS \$68.06; EXT REVOLVING FUND 376899, TRAVEL & CONFERENCE \$547.36; FIRST BANK & TRUST, TRANSPORT PRISONER \$618.06; FOERSTER WHOLESALE SUPPLY, SUPPLIES & MATERIALS \$465.55; FOX, YOUNGBERG & LEWNO, CRT APPORT. ATT'Y/M.I. \$156.42; G&K SERVICES, REPAIRS & MAINT. \$665.26; HAROLD'S PRINTING, SUPPLIES & MATERIALS \$419.50; HARTSEL, PATRICIA J., TRANSCRIPTS (LIENABLE) \$380.20; HAUFF MID-AMERICA SPORTS, SUPPLIES & MATERIALS \$136.85; HAUFFE, KONARD DDS, PC, MEDICAL SERVICE/LIENABLE \$257.22; HOMESTEAD DO-IT CENTER, SUPPLIES & MATERIALS \$81.08; HY-VEE FOOD STORE, PRISONER RATION \$11087.00; HY-VEE PHARMACY, MEDICINE/RX \$729.68; INSTY-PRINTS, SUPPLIES & MATERIALS \$64.95; INTEGRATED BUSINESS SOL, SUPPLIES & MATERIALS \$1090.00; JCL SOLUTIONS, SUPPLIES & MATERIALS \$23.04; JOHNSON, JEROME, TRANSCRIPTS (NON) \$87.40; KENNER PLUMBING COMPANY, REPAIRS & MAINT. \$2205.39; KNAPP ELECTRIC, REPAIRS & MAINT. \$714.69; KOOISTRA, NELVA, PROFESSIONAL SERV. & FEES \$15.00; LCM PATHOLOGISTS PC, COURT CASE EXPENSE \$3694.36; L&L PARTS, SUPPLIES & MATERIALS \$446.16; LINCOLN COUNTY AUDITOR, TRAVEL \$128.47; LINCOLN CO SHERIFF, COURT CASE EXPENSE \$66.00; LINWELD, SUPPLIES & MATERIALS \$296.04; LOWE'S, SUPPLIES & MATERIALS \$296.66; LOWE'S, SUPPLIES & MATERIALS \$459.03; MCCANN, M.E., ADULT DEFENSE \$741.96; MCCARTY, DONALD, ADULT DEFENSE \$6310.86; MCKEEVER'S VENDING, SUPPLIES & MATERIALS \$646.70; MCI, TELEPHONE \$164.02; MARTIN'S INC., SUPPLIES & MATERIALS \$610.35; MASTERCARD, TRAVEL & CONFERENCE \$1056.25; MIDWEST GLASS, SUPPLIES & MATERIALS \$373.08; MINNEHAHA CO. JUVENILE, JDC-MINNEHAHA COUNTY \$3360.00; NADA APPRAISAL GUIDES, SUPPLIES & MATERIALS \$64.00; NELSON, NANCY J. ADULT DEFENSE \$940.68; NORTHWESTERN PUBLIC SERV, UTILITIES \$2051.42; OFFICE SYSTEMS INC, SUPPLIES & MATERIALS \$3867.35; OHLIN SALES INC, OFFICE SUPPLIES \$377.08; PAPA JOHNS, SUPPLIES & MATERIALS \$53.45; PEART & ASSOCIATES, INC., SUPPLIES & MATERIALS \$508.17; PENNINGTON COUNTY JAIL, TRANSPORT PRISONER \$325.35; QUALIFIED PRESORT, MV NOTICES/TAX NOTICES \$1384.78; QWEST, DATABASE SERVICE-US WEST \$431.61; RAZOR'S EDGE LAWN CARE, REPAIRS AND MAINTENANCE \$650.00; RFD, PUBLISHING \$715.61; RAMKOTA INN, TRAVEL & CONFERENCE \$280.00; REHFUSS, CATHY, PROFESSIONAL SERV. & FEES \$15.00; RELIANCE TELEPHONE, INMATE/TELEPHONE \$1000.00; REVENUE, DEPT OF, MOTOR VEHICLE \$214,710.63; ROCKHURST UNIVERSITY, PROFESSIONAL SERV. & FEES \$199.00; RUNNING'S BIG "R", SUPPLIES & MATERIALS \$273.20; SCHMIDT, ED, 4-H EVENTS & LIT. \$247.36; SDSU WORKSTUDY ACC'T., WORK STUDY \$46.30; SHEPARDSONS HARDWARE HANK, SUPPLIES & MATERIALS \$14.45; SINAI COOP. ELEVATOR, FUEL/GASOLINE \$1675.50; SIOUX VALLEY ENERGY, UTILITIES \$116.00; SIOUX VALLEY ENERGY, UTILITIES \$111.00; SIOUX VALLEY WIRELESS, TELEPHONE \$37.95; SMILEMAKERS, SUPPLIES & MATERIALS \$43.89; SOFTWARE SERVICES INC., DATA PROCESSING/SOFTWARE \$2047.50; SPEEDY

CLEANERS, REPAIRS AND MAINTENANCE \$68.35; SPRINT, TELEPHONE \$919.29; SPRINT, TELEPHONE \$42.52; STAN HOUSTON COMPANY, SUPPLIES & MATERIALS \$20.37; STATE COURT ADMINISTRATOR, SUPPLIES & MATERIALS \$4771.10; STATE OF SOUTH DAKOTA, SUPPLIES & MATERIALS \$50.00; STEE, ROSE MARIE, POSTAGE REIMBURSEMENT FRO \$199.04; STURDEVANT'S AUTO, SUPPLIES & MATERIALS \$377.18; SWIFTEL CENTER, DIRT \$1586.50; TANGEN, LAURIE, TRAVEL & CONFERENCE \$211.57; 3D SPECIALTIES INC, SUPPLIES & MATERIALS \$6493.11; THURMAN LAW OFFICE, CRT APPORT. ATT'Y/M.I. \$209.21; TORGRUDE, LIONEL, DIRECTOR/TRAVEL \$402.94; UBC, SUPPLIES & MATERIALS \$35.40; VANDENBERG LAW FIRM, ADULT DEFENSE \$314.50; VERIZON BUSINESS, UTILITIES \$272.34; VERIZON WIRELESS, TELEPHONE \$256.73; WAGNER REAL ESTATE, INSPECTION FEES \$900.00; WALMART COMMUNITY, SUPPLIES & MATERIALS \$114.81; WALMART COMMUNITY, SUPPLIES & MATERIALS \$107.92; WALMART COMMUNITY, SUPPLIES & MATERIALS \$50.48; WEST GROUP, AM'T HELD FOR LAW LIBRARY \$1072.28; WHEELCO TRUCKS & TRAILER, SUPPLIES & MATERIALS \$82.20; WHITE CITY, UTILITIES \$54.70; WIECZOREK, TERRY, ADULT DEFENSE \$724.71; XEROX CORP, REPAIRS AND MAINTENANCE \$72.86; YANKTON COUNTY SHERIFF, TRAVEL \$25.00; YOUNG DOOR SERVICE, REPAIRS & MAINT. \$2673.00.

Extension Educator, Rose Stee discussed an job vacancy for an Agronomy Educator.

Zoning & Drainage Director, Robert Hill updated the board on drainage issues, and presented the Brookings County Zoning 2007 Year End Report.

Highway Superintendent, Ted Eggebraaten updated the board on wind tower projects, and read a letter of appreciation to the members of board.

Treasurer, Vicki Buseth presented the Treasurer's Totals for December 2007, discussed the Elderly & Disabled tax freezes, and House Bills in legislation.

Director of Equalization, Joyce Dragseth updated the board on a SDAAO Resolution involving equality in equalization in South Dakota.

Deputy Auditor, Krista Spence presented the board with the Auditor's Report.

Motion by Larson, seconded by Negstad, to approve the following transfers as per budget appropriations for the First Quarter of 2008: From General Fund 10100X4290911 to Emergency Management Fund 22600R3710000 for \$25,000.00; and from General Fund 10100x4294911 to Highway Road & Bridge 20100R4330311 for \$375,000.00.

Be it noted, Register of Deeds' statement of fees collected during the month of November 2007 was filed in the County Auditor's Office in the amount of \$24,487.50.

Be it noted, Register of Deeds' statement of fees collected during the month of December 2007 was filed in the County Auditor's Office in the amount of \$17,028.00.

Be it noted, the Highway transfers for the month of December 2007 was presented to the board. \$12,277.77 was transferred for the expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

Motion by Klavetter, seconded by Negstad to approve for recording purposes and authorize Chairperson Santema to sign Resolution #08-04; a Resolution for the plat of Point Clara Addition in Government Lot 3 in Section 22, Township 112 North, Range 47 West of the 5th P.M., Brookings County, South Dakota Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

Motion by Larson, seconded by Klavetter to approve for recording purposes and authorize Chairperson Santema to sign Resolution #08-05; a Resolution for the plat of Lot 1 of Cooper Addition in the E1/2 of the SE1/4 of Section 7, Township 109 North, Range 51 West of the 5th P.M., Brookings County, South Dakota Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion Carried.

Motion by Klavetter, seconded by Larson to allow the Disabled American Veterans (DAV) use of the County Extension Rooms for the Veteran's Memorial Pork Feed. Robert Hill of the DAV discussed the event. Roll Call Vote: Negstad "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion Carried.

PUBLIC HEARING

As scheduled, at 9:00am a public hearing was held for the application for two One-Day Special Malt Beverage Retailer's Licenses for the Poinsett Pounders Snowmobile Club, which will be located at 19630 459th Avenue in Section 1 of Laketon Township, Brookings County, on Saturday, January 19, 2008 and Sunday, January 20, 2008. Chairperson Santema opened the public hearing and called for comments from both proponents and opponents. Robb Loomis of Poinsett Pounders discussed the event. Chairperson Santema closed the public hearing.

Motion by Larson, seconded by Negstad to approve and authorize Chairperson Santema to sign the One-Day Special Malt Beverage Retailer's License application for Poinsett Pounders on Saturday, January 19, 2008 at the following location: 19630 459th Ave, Laketon Township, Section 1 of Brookings County. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

Motion by Negstad, seconded by Klavetter to approve and authorize Chairperson Santema to sign the One-Day Special Malt Beverage Retailer's License application for Poinsett Pounders on Sunday, January 20, 2008 at the following location: 19630 459th Ave, Laketon Township, Section 1 of Brookings County. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion Carried.

REGULAR BUSINESS

Motion by Klavetter, seconded by Negstad to approve and authorize Chairperson Santema to sign the application Request #08-01 for the Elderly & Disabled Tax Freeze. Roll Call Vote: Negstad "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion Carried.

Motion by Klavetter, seconded by Negstad to approve and authorize Chairperson Santema to sign the application Request #08-02 for the Elderly & Disabled Tax Freeze. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

Register of Deeds, Bev Chapman presented the board with the 2007 Annual Report.

Motion by Negstad, seconded by Klavetter to approve and authorize Chairperson Santema to sign Abatement #08-01, from Dennis and Beth Nemmers, legal description: S 500' of E 500' of SW ¼ Exc. H-4 Sec. 30-112-49 3.97 Acres, in the amount of \$907.36. Director of Equalization, Joyce Dragseth presented information on the abatement. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion Carried.

Motion by Negstad, seconded by Klavetter to approve and authorize Chairperson Santema to sign the Citizen Corps Grant Application. Deputy Director of Emergency Management, David Swisher presented the information in the application. Roll Call Vote: Negstad "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion Carried.

Motion by Negstad, seconded by Klavetter to remove from the table Resolution #07-38: a resolution to support Weed & Pest Fees. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

Motion by Negstad, seconded by Klavetter to call the question. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion Carried.

Roll Call Vote on the original motion to approve Resolution #07-38 made by Santema and seconded by Negstad on October 23, 2007: Negstad "Nay," Klavetter "Aye," Larson "Nay," Santema "Nay." Motion Failed.

EXECUTIVE SESSION

Motion by Negstad, seconded by Larson to enter into executive session at 10:00am. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion Carried. Chairperson Santema declared the executive session over at 11:00a.m. Reason - Personnel. No action at this time.

REGULAR BUSINESS

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss personnel matters, correspondence received, and Senate and House Bills in legislation.

Motion by Larson, seconded by Negstad to approve the revised Job Description for the Highway Administrative Engineer (Formerly Highway Superintendent). Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion Carried.

Motion by Klavetter, seconded by Larson to approve a Request to Fill Vacancy for the Highway Administrative Engineer position. Roll Call Vote: Negstad "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion Carried.

Be it noted, the board approved the following Personnel Action Notices: Annual Reviews: Valerie Eaton \$16.69; Routine Step Increase: B. Jean Stoebner \$14.54.

The Salary/Hourly wages for 2008, including a 3.9% increase are as follows:
Michael Aman \$13.44, Mark Anawski \$19.80, Jeffery Anderson \$17.44, Matthew Archer \$15.53, Donna Bain \$13.70, Lawrence Barnett \$12.75, Bradley Barron \$16.80, Dawnna Berndt \$11.86, Calla Bjorklund \$10.00, Carolyn Brandt \$13.32, Clara Brown \$10.00, Vicki Buseth \$48,618.00, Clyde Calhoon \$96,157.00, Joyce Caugherty \$14.04, Cara Caylor \$11.86, Beverly Chapman \$43,995.00, Richard Cofell \$13.44, Brenda Conn \$15.09, Darren DeJong \$16.84, Carson Dinger \$13.70, Joyce Dragseth \$48,557.00, Valarie Eaton \$16.69, Gary Egeberg \$32,943.00, Theodore Eggebraaten \$59,501.00, Mike Erickson \$14.54, Dennis Falken \$13,795.00, Clifford Friedrich \$20.51, Michael Giegling \$16.69, Martha Giegling \$13.70, Brett Graves \$10.00, Linda E. Gross \$13.98, Darin R. Haider \$20.87, Tammy L. Hanson \$14.73, Eric D. Hanson \$11.86, Kathryn R. Hanson \$15.39, Richard L. Haugen \$13.70, Robert W. Hill \$45,768.00, Shawn M. Hostler \$18.42, Dan G. Hougland \$18.75, Anne M. Hovey \$14.04, Scott A. Hult \$13.70, Allan T. Janus \$19.29, Larry D. Jensen \$47,897.00, Randy J. Jensen \$17.44, Arlo D. Jurrens \$16.69, Jay N.. Kelley \$13.70, Emil J. Klavetter \$13,795.00, Larry J. Klingbile \$18.06, Anita L.. Klitzke \$13.44, Dale L. Kneebone \$15.63, Bernita A. Kooima \$19.86, Wm. Mark Kratochvil \$83,175.00, Belinda L. Kruse \$11.86, Heather J. Kulwicki-Eckmann \$13.44, Richard A. Larsen \$17.44, Donald L. Larson \$13,795.00, Lynnsey L. Leasman \$13.70, Christopher L. Lilla \$16.69, Rae L. Maher \$12.09, Erik F. Markve \$14.44, Dawn R. McKinney \$13.70, Dennis W. Miller \$18.75, John E. Molengraaf \$12.34, Wanda L. Muckey \$11.63, Mary E. Negstad \$13,795.00, Brian M. Neumayer \$13.70, Gary W. Norgaard \$16.80, Robert J. Olson \$16.22, Angela R. Patterson \$13.44, Irene M. Pierce \$15.63, Debra A. Piere \$13.70, Denise C. Pike \$13.44, Jon R. Pike \$22.44, Randy G. Ribstein \$17.44, Rebecca S. Romkema \$13.44, Deanna L. Santema \$13,795.00, Cindy L. Schmit \$17.14, Lori A. Schultz \$18.06, Scott N. Sebring \$52,784.00, Krista E. Spence \$15.02, Tricia L. Squashingroff \$12.50, Candace K. Stamp \$16.15, Martin E. Stanwick \$63,964.00, Stacy P. Steffensen \$13.70, B. Jean Stoebner \$14.54, Michael F. Stoltenburg \$21.29, Todd L. Struwe \$47,897.00, Don K. Swartos \$14.54, Bart M. Sweebe \$45,768.00, David R. Swisher \$15.02, Ryan Thompson \$13.44, Steven J. Tietjen \$20.87, Lionel R. Torgrude \$55,350.00, Kristin A. Trana \$17.36, Stacey B. Trushenski \$10.00, Charles R.J. Umberger \$17.02, Keith A. Van Duyn \$11.63, Susan C. VanderWal \$15.39, Mitchell A. Vlihauer \$13.44, Stephanie R. Vogel \$55,350.00, Timothy M. Walburg \$16.69, Janet K. Willmott \$51,490.00, Kristen L. Witchey \$12.09, Fabian T. Ysker \$13.70, Toby C. Zimmerman \$14.44.

Deputy States Attorney, Wm. Mark Kratochvil met with the board to discuss a hospital admission of service.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Larson reported on a Strategic Planning meeting at SDSU, and the Volga Fireman's Feed.

Commissioner Negstad reported on the Leadership Brookings tour, and the Larson's Manufacturing Appreciation Luncheon.

Commissioner Klavetter reported on the Planning & Zoning meeting, the Volga Fireman's Feed, the Leadership Brookings tour and the County Christmas Party.

Commissioner Santema reported on the County Christmas Party, the RSVP meeting and the Leadership Brookings tour.

ADJOURNMENT

There being no further business, Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, January 22, 2008.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Krista Spence
Deputy Auditor
Brookings County Auditor's Office